



## **CSR POLICY**

### **Cars24 Services Private Limited**

Approved by	<b>Board of Directors</b>
Original Approved date:	<b>25<sup>th</sup> November, 2019</b>
Original Issue Date:	<b>25<sup>th</sup> November, 2019</b>
Original Effective Date:	<b>1<sup>st</sup> April, 2019</b>
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Latest Effective Date	<b>03 February, 2023</b>
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Policy No.:	<b>Version 2 of 2023</b>
Policy Owner	<b>Kamal K. Avutapalli, General Counsel</b>
Policy Contact	<b>Company Secretary</b>

### **Cars24 Services Private Limited**

**Registered Office:** 10<sup>th</sup> Floor, Tower- B, Unitech Cyber Park, Sector-39, Gurugram-122001, Haryana, India

**Corporate Office:** 4<sup>th</sup> Floor, Plot no. 65, Sector-44, Gurugram- 122003, Haryana, India

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## 1. PREAMBLE

Cars24 Services Private Limited (“Cars24”) is committed to operate and grow its business in a socially responsible way. Our vision is to grow our business whilst reducing the environmental impact of our operations and increasing our positive social impact.

Corporate Social Responsibility (CSR) is Cars24 commitment to its stakeholders to conduct business in an economically, socially and environmentally sustainable manner that is transparent and ethical. Cars24 is committed to undertake CSR activities in accordance with the provisions of Section 135 of the Companies Act, 2013 and related Rules.

Cars24 believes that corporate development has to be inclusive and every corporate has to be responsible for the development of a just and humane society that can build a national enterprise. CSR underlines the objectives of bringing about a difference and adding value in stakeholder’s life.

## 2. OBJECTIVE

Cars24 CSR Policy intends to:

- ☐ Strive for economic development that positively impacts the society at large with minimal resource footprint.
- ☐ Embrace responsibility for the Company’s actions and encourage a positive impact through its activities on hunger, poverty, malnutrition, environment, communities, stakeholders and the society.

## 3. CSR COMMITTEE

The members of the CSR Committee are as follows:

- ☐ Gajendra Jangid
- ☐ Ruchit Agarwal

Ruchit Agarwal shall act as the Chairman of the CSR Committee.

## 4. QUORUM & OTHER THINGS

- a) Minimum two (2) members shall constitute a quorum for the Committee meeting.

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- b) Membership of the Committee shall be disclosed in the Annual Report.
- c) Terms of the Committee shall be continued unless terminated by the Board of Directors.

## 5. RESPONSIBILITIES OF THE COMMITTEE

The responsibilities of the CSR Committee include:

- Formulating and recommending to the Board of Directors the CSR Policy and indicating activities to be undertaken;
- Reporting to Board on periodic basis the implementation and monitoring of the CSR activities, is in compliance with the CSR objectives and CSR Policy of the Company;
- Recommending the amount of expenditure for the CSR activities;
- Monitoring CSR policy of the Company from time to time; and
- Overseeing the governance of a transparent monitoring mechanism for ensuring implementation of the projects/programmes/activities proposed to be undertaken by the Company;

## 6. CSR ACTIVITIES

In accordance with the requirements under the Companies Act, 2013, Cars24 CSR activities, amongst others, will focus on:

- ☐ **Eradicating hunger, poverty and malnutrition:** Eradicating extreme hunger, poverty and malnutrition, promoting preventive healthcare and sanitation and making available safe drinking water.
- ☐ **Education:** Promoting education, including special education and employment-enhancing vocational skill especially among children, women, elderly and the differently abled, and livelihood enhancement project; monetary contributions to academic institutions for establishing endowment funds, chairs, laboratories, etc., with the objective of assisting students in their studies.
- ☐ **Gender Equality and Empowerment of Women:** Promoting gender equality and empowering women; setting up homes, hostels and day care centers for women and orphans; setting up old age homes such other facilities for senior citizens; and adopting measures for reducing inequalities faced by socially and economically backward groups.
- ☐ **Environmental Sustainability:** Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro- forestry, conservation of natural resources and maintaining the quality of soil, air and water including contribution to the Clean Ganga Fund set-up by the

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Central Government for rejuvenation of river Ganga.

- ❑ **National Heritage, Art and Culture:** Protecting national heritage, art and culture including restoration of building and sites of historical importance and works of art; setting up public libraries; promoting and developing traditional arts and handicrafts.
- ❑ **Armed Forces Veterans:** measures for the benefit of armed forces veterans, war widows and their dependents Central Armed Police Forces (CAPF) and Central Para Military Forces (CPMF) veterans, and their dependents including widows.
- ❑ **Rural Sport:** training to promote rural sports, nationally recognized sports, Paralympic sports and Olympic sports.
- ❑ **Prime Minister National Relief Fund:** contribution to the prime minister's national relief fund or or Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund) or any other fund set up by the central govt. for socio economic development and relief and welfare of the schedule caste, tribes, other backward classes, minorities and women.
- ❑ **Rural Development Projects:** Strengthening rural areas by improving accessibility, housing, drinking water, sanitation, power and livelihood, thereby creating sustainable villages.
- ❑ Contribution to incubators or research and development projects in the field of science, technology, engineering and medicine, funded by the Central Government or State Government or Public Sector Undertaking or any agency of the Central Government or State Government.
- ❑ Contributions to public funded Universities; Indian Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic Energy (DAE); Department of Biotechnology (DBT); Department of Science and Technology (DST); Department of Pharmaceuticals; Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Ministry of Electronics and Information Technology and other bodies, namely Defense Research and Development Organisation (DRDO); Indian Council of Agricultural Research (ICAR); Indian Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).
- ❑ slum area development and disaster management, including relief, rehabilitation and reconstruction activities.

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## 7. CSR Funds:

The corpus for the purpose of aforesaid activities would include the following:

- ☐ 2% of the average net profit of the Company made during immediately preceding three financial years.
- ☐ Any income arising therefrom.
- ☐ Surplus arising out of CSR activities carried out by the Company shall be ploughed back to the CSR Budget and such surplus will not be part of business profit of the Company.

## 8. UNDERTAKING CSR ACTIVITIES

Cars24 will undertake its CSR activities approved by the CSR Committee, through an entity/organization as approved by the CSR Committee.

The surplus arising out of the CSR activities, projects or programs shall be ploughed back to the CSR Budget and shall not form part of the business profit of the Company.

## 9. MONITORING

The Company shall adopt a monitoring mechanism that can primarily strengthen the effective implementation of the established initiatives and also redesign implementation strategies, if required, to best achieve our targeted goal.

Regular Monitoring could be done through regular review by the CSR Committee and reporting to the Board on achievement against milestones and objectives.

The Corporation shall be entitled to receive the following information from the Partnering NGOs/Trusts/Societies etc.

- ☐ Audited financial statements, including cash flow statements and management accounts within 60 days of the end of the relevant financial year.
- ☐ Quarterly operational / progress reports from time to time within 60 days of the end of each month along with a consolidated statement of expense along with the operational / progress reports mentioned above.
- ☐ Copies of any other reports or communications received from the auditors relating to its financial position of affairs which is of a material nature.
- ☐ Any information or circumstance which may affect or jeopardise the implementation of the Project Plan or the activities of the Partnering NGOs/Trusts/Societies etc. in general.

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To ensure steady progress and proper utilization of CSR amount, the following monitoring mechanism may be depending upon the size of contribution and the Partnering NGOs/Trusts/Societies etc.

- ☐ Periodic field visits by the person deputed by the Corporation.
- ☐ Undertaking sample internal audit of the project / activities.
- ☐ Review of the reports submitted by the Partnering NGOs/Trusts/Societies etc.

The CSR Committee may engage external agencies to evaluate the CSR projects and monitor its progress. The Committee would constantly monitor the implementation of the CSR project and the utilization of the CSR amount.

## 10. CONTACT

For queries related to the CSR Policy, please write to us at [roc@cars24.com](mailto:roc@cars24.com)


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